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| Division OF students  **Community Support & Services**  **Yukumi Henry**  Executive Director  301 YORK LANES  4700 KEELE ST.  TORONTO ON  CANADA M3J 1P3  T 416 736 5231  F 416 736 5565  [wcsgc@yorku.ca](mailto:wcsgc@yorku.ca)  oscr.students.yorku.ca/women-safety-grant | **2022-23 Status Report for Approved Campus Safety Grants**  This form is to be submitted within **15 days** of project completion and no later than **April 15, 2022.** If initiative is completed sooner, e.g., by January 31, 2023, submit status report by February 15, 2023.  **Eligible expenses must be used for the following expenditures related to sexual violence prevention as well as general campus safety to benefit students**:   1. **Awareness/Education examples include**:  * Campus safety websites and resource centres including the production of flyers, videos and digital products for online distribution, * Supplies and promotional materials for specific campus awareness campaigns and social media campaigns on safety issues such as combatting sexual violence and building consent awareness, * Hosting or co-hosting awareness programs, safety and/or sexual violence conferences, courses and speaker honoraria. * Employee salaries and benefits related to providing services or supports directly to students * Contracts with community agencies that provide direct counselling or support services to students.  1. **Services/supports examples include**:  * Campus “Walk Safe” programs, * Sexual assault prevention training, including self-defence workshops, peer support worker training and violence prevention training, * Computer software, including safety mobile apps, * Training for student volunteers, including welcome week safety training, * Equipment related to making campuses safer, examples include lighting, phone systems and security cameras.   **Non-eligible expenses**  The CSG cannot be used to cover expenses related to:   * Research projects/safety audits * Travel/hospitality * Consultant fees   **Terms and Conditions of Grant:**   1. Initiatives must be completed by **March 31, 2023** 2. All Status reports and documentation must be submitted 15 **days** **after project completion** and no later than **April 15 2023.** 3. Grant funds can only be used for the approved initiative. 4. Funding will be released upon the following: 5. Completion of the initiative/project; and 6. Receipt of status report; and 7. For internal University departments, receipt of copies of invoices and eReports printouts to support actual costs of initiative/project; or 8. For recognized student organizations, receipt of copies of invoices and copies of cancelled cheques (proof of payment) to support actual costs of initiative/project.   **Project Name:**   |  | | --- | |  |   **Full Name of University Department or Recognized Student Organization. A full list of organizations can be found on the YU Connect website:** [**https://yorku.campuslabs.ca/engage/**](https://yorku.campuslabs.ca/engage/)   |  | | --- | |  |   **Grant Amount:**   |  | | --- | | **$** |   **Contact Information of Applicant**   |  |  | | --- | --- | | **Main Contact Person:** |  | | **Title:** |  | | **Email:** |  | | **Phone #:** |  | | **Fax #:** |  | | **Campus Address:** |  | | **Name of your Financial Officer/Treasurer \* (if applicable)** |  |   ***\* Please make your Financial Officer/Treasurer aware of this proposal.***  **Outcomes of the Initiative/Project (approx. 250 words)**   * Did the project meet expected targets? For example, these initiatives reached X number of students; X numbers of sessions/presentations were held; X number of students attended the event; X numbers of pamphlets/safety items were distributed. * What are the actual impacts/benefits/changes for participants during or after your project/event? This can be expressed in terms of a) knowledge and skills, b) behavioral change, and/or c) values, conditions.  |  | | --- | |  |   **Details About the Project/Event**   * Include details about the project/event(s). * How was the event advertised? (e.g. YU Connect, listservs, etc.) * Was food served at the event? * Was an attendee list retained?  |  | | --- | |  |   **Successes of the Project (approx. 250 words)**   * Highlight the successes associated with your initiative.  |  | | --- | |  |   **Financial Accountability Details**   * List total actual costs of project. * Compare costs to original total budget in grant application * For internal University departments, provide copies of invoices and eReport printouts to support actual costs of initiative/project * For recognized student organizations, provide copies of invoices and copies of cancelled cheques (proof of payment) to support actual costs of initiative/project  |  | | --- | |  |   **Challenges of the Project. Complete only if applicable (max. 100 words)**   * Highlight the challenges associated with your initiative (e.g. low participation, structural barriers, negative evaluations, mitigating factors)  |  | | --- | |  |   **Return Completed Status Report to:**  **Yukimi Henry**  **Campus Safety Grant**  **c/o Office of Student Community Relations**  **301 York Lanes**  **York University**  **4700 Keele St.**  **Toronto, ON M3J 1P3**  **E-mail:** [wcsgc@yorku.ca](mailto:wcsgc@yorku.ca)  **Phone: 416-736-5211**  **Fax: 416-736-5565** |